



Soccer Village Club Ordering System Instructions (TRAVEL TEAMS ONLY)

1. Log onto www.soccervillage.com
2. In the top right portion of the page in a red box, click on the picture that says Soccer Village Clubs Registration & Ordering System.
3. Select the club link for the Duneland Soccer Club module.
4. If you are a new user you will be required to register as a user to place orders. You will only be asked to register once. You will be able to place orders for multiple players and/or clubs having registered one time. You will need to provide your email as your username and select a password for your login. ****Do not register using your child's information. A parent or Guardian over the age of 18 must be registered for the order to be accepted****
5. Use your username and password created to log into the ordering module.
6. You will be asked for the group code for your club. The group code for the Duneland Soccer Club module is "**dsc08**". Enter and hit Continue.
7. All items offered will be available for purchase on the following page. Make sure to select the correct size and quantity for all items you need to purchase. Leave the items not needed as quantity zero.

**** NOTE –** The standard Duneland uniform for the travel teams is the Xara Goodison jersey, short and sock – all in maroon. There is also a moisture-wicking sock option. Other items (warm-ups, goalkeeper jerseys, bags, balls, etc.) are offered as optional items that may be purchased now or at anytime throughout the year. Additional clothing items may be added in the fall.

8. Select Continue to view the items in your shopping cart. You will not need to provide the player's jersey number. The club will provide that detail.
9. Once confirmed, the final page will allow you to enter the player's information and team. You will need to fill out the billing address and enter your credit card information. Visa, MasterCard and Discover are accepted. If you need to pay by check, please call our team sales department at 1-800-483-2690 ext 4 to place your order. Payment must be received before your order can be processed.
10. Orders will be taken through 6/13/2008. All orders will be combined by team and sent to the club designated coach or manager for distribution. Production will take approximately four to six weeks.

Questions or concerns about ordering? Contact:
Shane Bengford email: shane@soccervillage.com
Office hours: Monday through Friday 9am – 6pm
Team sales support 1-800-483-2690 ext 4

Soccer Village
11427 Deerfield Rd
Cincinnati, OH 45242

Duneland Soccer Club Contact – Barb Homme email: bhomme@navigantconsulting.com